

## What is the Rocket Review?

The *Rocket Review* is a bi-monthly publication compiled by Providence Spring Elementary PTA volunteers for the purpose of communicating school-related events and information to parents, students, teachers, and staff. The *Rocket Review* is sent via email on specified Tuesdays to PSE LISTSERV subscribers. See below for the Publication Schedule.

The *Rocket Review* is also available on the PSE PTA website: <http://ProvidenceSpringPTA.weebly.com>.

## How to Submit Content

Email content to Genie Ombach at [gombach@gmail.com](mailto:gombach@gmail.com) and Jen Taylor at [ttaylor8@carolina.rr.com](mailto:ttaylor8@carolina.rr.com) by 5 PM on the THURSDAY before publication. See below for the Publication Schedule.

### Format

Text must be in a format that can be copied (i.e. Copy and Paste). For example, as the text in an email, as a Microsoft Word document, or as a Text (\*.txt) file.

### Photos or Clip Art

If you'd like to include photos or specific clip art, please attach the individual files in your email.

### Contact Information

Whenever possible, please include a contact name and email address within each article.

### Editing

Please proofread your content before submitting. In addition, the *Rocket Review* editors and PTA Executive Committee may edit submissions for brevity, clarity or unsuitable content. When you submit your content, you may request to receive a preview of it before publication.

## 2016-2017 Publication Schedule

Publication Date	Content Due Date	Publication Date	Content Due Date	Publication Date	Content Due Date
August 26	Aug 12*	November 29	Nov 24	March 21	Mar 16
September 6	Sep 1	December 13	Dec 8	April 4	Mar 30
September 20	Sep 15	January 10	Jan 5	April 25	Apr 20
October 4	Sep 29	January 25**	Jan 19	May 9	May 4
October 18	Oct 13	February 7	Feb 2	May 23	May 18
November 1	Oct 27	February 21	Feb 16	June 6	Jun 1
November 15	Nov 10	March 7	Mar 2		

\* Publication Date for the August 26 issue is a Friday and its Content Due Date is two Fridays before publication.

\*\* Publication Date for the January 26 issue is a Wednesday.