

## What is the Rocket Review?

The *Rocket Review* is a monthly publication compiled by Providence Spring Elementary PTA volunteers for the purpose of communicating school-related events and information to parents, students, teachers, and staff. The *Rocket Review* is sent via email on specified Tuesdays to PSE LISTSERV subscribers. See below for the Publication Schedule.

The *Rocket Review* is also available on the PSE PTA website: <http://ProvidenceSpringPTA.weebly.com>.

## How to Submit Content

**Email content to Jen Taylor at [ttaylor8@carolina.rr.com](mailto:ttaylor8@carolina.rr.com) by 5PM on the MONDAY before publication.** See below for the Publication Schedule.

### Format

Text must be in a format that can be copied (i.e. Copy and Paste). For example, as the text in an email, as a Microsoft Word document, or as a Text (\*.txt) file.

### Photos or Clip Art

If you'd like to include photos or specific clip art, please attach the individual files in your email.

### Contact Information

Whenever possible, please include a contact name and email address within each article.

### Editing

Please proofread your content before submitting. In addition, the *Rocket Review* editors and PTA Executive Committee may edit submissions for brevity, clarity or unsuitable content. When you submit your content, you may request to receive a preview of it before publication.

## 2018-2019 Publication Schedule

Publication Date	Content Due Date	Publication Date	Content Due Date
August 24	Aug 20	January 25	Jan 21
September 28	Sep 24	February 22	Feb 18
October 26	Oct 22	March 22	Mar 18
November 30	Nov 26	April 26	April 22
December 14	Dec 10	May 31	May 27